

**MINUTES OF THE REGULAR MEETING AND BOARD GOALS
OF THE BOARD OF EDUCATION
HELD ON AUGUST 16, 2018**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nancy Barr (arrived 6:32 p.m.), Mr. Greg Ciambrone (arrived 5:34 p.m.), Ms. Margaret Erickson (arrived 5:05 p.m.), Mrs. Amelia Francis, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee (arrived 5:19 p.m.) Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: None

Also Present: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mrs. Kupp, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 30 minutes.

Voice Vote: All in favor (6-0-0)

The Board entered into Executive session at 5:01 p.m.

Ms. Erickson entered Executive session at 5:05 p.m.

Mr. Higbee entered Executive session at 5:19 p.m..

The Board resumed the regular session at 5:29 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Hassa gave a "shout out" to Jeff Wellington for his efforts with the mental health seminar recently held. She also noted attending the township's National Night Out on August 7.

Ms. Erickson noted the great job by everyone involved in getting the basement of the Shaner School ready for the school year.

Mr. Vogel gave credit to Mrs. Bretones and Mrs. Kozak for their efforts in obtaining the PreSchool Grant for the 2018-2019 school year.

He also noted that he will be meeting with various groups in the township to discuss the upcoming referendum.

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy):
Chairperson: Ms. Erickson

Motion by Ms. Erickson, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve staff members to complete Curriculum Instruction & Program Development during the summer (August) of 2018 at the rate of \$39.00/hour, not to exceed 6 hours for any one individual. This rate is the identified rate for Curriculum Development in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton township Education Association. This is funded through local funds, as per attachment Instruction-1.
2. To approve certificated staff members to participate in Professional Development Workshops during the summer of 2018, not to exceed 10 hours each, and to be paid at the rate of \$24.51/hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Instruction-2.
3. To approve payment to Tammy Welsey & Nicholas Gabriel to provide Foundations and Readers/Writers Workshop Professional Development on August 21st and 24th, not to exceed a total of 10 hours each. They are to be paid at the rate of \$26.00/hour for presenting and \$31.15/hour for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township

Education Association. This is funded through local funds.

Roll Call Vote: All in favor: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

FINANCE COMMITTEE - Chairperson: Mrs. Barr

Motion by Mr. Haye, seconded by Mrs. Hassa, to approve the following motion, as presented:

1. To approve a Contract between the Hamilton Township School District and Beginner's First Academy for the 2018-2019 school year, as per attachment Finance-1.

Roll Call Vote: All in favor: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

Mr. Ciambrone entered the meeting at 5:34 p.m.

**Administration Committee (Personnel and Discipline):
Chairperson: Mrs. Kupp**

Motion by Mrs. Kupp, seconded by Mr. Erickson, to approve the following motions, as presented:

1. To rescind the offers of employment for the following employees:

Courtney Richardson, Shaner School Teacher
Kristine Raymer, Davies School Psychologist
Amanda Ferguson, Hess School Teacher
2. To accept a resignation notice from Stephanie Wilson, Hess School teacher, dated August 2, 2018 with her last date of employment to be June 30, 2018, as per attachment Administration-2.

Roll Call Vote: Seven in favor: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstain:

Mr. Ciambrone (7-0-1)

Motion by Mrs. Kupp, seconded by Mrs. Hassa, to approve the following motion, as presented:

3. To approve Cara Bluth as a full-time, 12 month, Hess School Vice Principal Administration Guide, Step B, with a total annual salary of \$89,000.00, pro-rated, with a start date TBD, as per attachment Administration-3.

Ms. Bluth is a replacement for Christine LoPresto.

Roll Call Vote: Six in favor: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambrone and Mr. Higbee (6-0-2)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

4. To approve Christina Goller as a part-time, 29 hours/week, 10 month plus 10 days, Hess School Secretary for the period August 30, 2018 through June 30, 2019, Secretary Guide, Step 1, with a total annual salary of \$21,185.00, pro-rated, as per attachment Administration-4.

Ms. Goller is a replacement for Tracey Mangold.

5. To approve Amanda Carty as a full-time, 10 month, Hess School Nurse for the period October 15, 2018 through June 30, 2019, B.A., Step 3, with a total annual salary of \$52,510.00, pro-rated, as per attachment Administration-5.

Mrs. Carty is a replacement for Jane Barrett.

6. To approve Matthew Maxwell as a full-time, 10 month, Davies School teacher for the period of September 1, 2018 through

December 12, 2018, B.A. + 30, Step 3, with a total annual salary of \$54,794.00, as per attachment Administration-6.

Mr. Maxwell is a replacement for Lauren Baglivo who is on a maternity leave of absence.

7. To approve Kelsey Greene as a full-time, 10 month, Davies School teacher for the period September 26, 2018 through April 9, 2019, B.A. +15, Step 4, with a total annual salary of \$53,945.00, pro-rated, as per attachment Administration-7.

Ms. Greene is a replacement for Laura Jenner who is on a maternity leave of absence.

8. To approve Kelly Coburn as a part-time, 10 month, 29.5 hours/week, Hess School teacher for the 2018-2019 school year, BA, Step 1, with a total annual salary of \$42,244.00, as per attachment Administration-8.

Ms. Coburn is a replacement for Stephanie Wilson.

9. To approve Islay Flynn as a full-time, 10 month, Hess School teacher for the period September 1, 2018 through January 3, 2019, B.A., Step 1, with a total annual salary of \$51,910.00, pro-rated, as per attachment Administration-9.

Ms. Flynn is a replacement for Heather Giglio who is on a maternity leave of absence.

10. To approve Amanda Rogo as a full-time, 10 month, Hess School Pre-K teacher for the 2018-2019 school year, B.A., Step 1, with a total annual salary of \$51,910.00, as per attachment Administration-10.

Position contingent on the district receiving full NJ Pre-School Education Expansion Aid (PEEA) grant funding.

11. To approve Rudy Hogan as a full-time, 10 month, Shaner School Pre-K teacher for the 2018-2019 school year, B.A. +15, Step 1, with a total annual salary of \$53,026.00, as per attachment Administration-11.

Position contingent on the district receiving full NJ Pre-School Education Expansion Aid (PEEA) grant funding.

12. This motion was tabled. Candidate not accepting the position.

13. To approve Lauren Carney as a full-time, 10 month, Hess School Pre-K teacher for the 2018-2019 school year, B.A., Step 2, with a total annual salary of \$52,210.00, as per attachment Administration-13.

Position contingent on the district receiving full NJ Pre-School Education Expansion Aid (PEEA) grant funding.

14. To approve Suzanne DelBiondo as a full-time, 10 month, Shaner School teacher for the period September 1, 2018 through January 3, 2019, M.A., Step 1, with a total annual salary of \$55,310.00, pro-rated, as per attachment Administration-14.

Ms. DelBiondo is a replacement for Rebecca Weldon who is on a maternity leave of absence.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken (8-0-0)

OPERATIONS COMMITTEE (Facilities and Transportation):
Chairperson: Mr. Ciambrone

No items for agenda.

Mays Landing, NJ
August 16, 2018

SUPERINTENDENT/STAFF REPORTS

Mr. Vogel asked Mrs. Bretones to give an update on the Preschool grant and the Preschool program for the 2018-2019 school year.

Mrs. Barr entered the meeting at 6:32 p.m.

A. Information Items

1. Dates to Remember
 - August 27, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)
 - September 3, 2018 – Labor Day – Schools Closed
 - September 6, 2018 – First Day for Students
 - September 24, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session) 7:00 p.m.

The Board had discussion regarding changing the September, October and November meeting dates.

NEW BUSINESS

The Board then had a Board Retreat and discussed Board Goals.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Ms. Hassa to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:32 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary